

Southeast Regional Service Commission

REGULAR MEETING

AGENDA

August 27, 2019 – 6:30 p.m.

**Moncton City Hall
Council Chambers
655 Main Street, Moncton**

Board Members:

Mayor Gerald (Jerry) Gogan	Chair, Village of Petitcodiac
Mayor Roger Caissie	Vice-Chair, Town of Shediac
Mayor Ann Seamans	Executive Member, Town of Riverview
Mayor Yvon Lapierre	City of Dieppe
President C.F. (Chuck) Steeves	LSDs Representative
Mayor Terry Keating	Village of Salisbury
Mayor John Higham	Town of Sackville
Mayor Dawn Arnold	City of Moncton
Mayor Kirstin Shortt	Village of Alma
Mayor Ronnie Duguay	Beaubassin-East Rural Community
Mayor Jerome Bear	Village of Dorchester
Mayor Barry Snider	Village of Hillsborough
Mayor Michel Gaudet	Village of Memramcook
Mayor Judy Scott	Village of Port Elgin
Mayor Jim Campbell	Village of Riverside-Albert
Mayor Serge Léger	Village of Cap-Pelé
President Ronald Boudreau	LSDs Representative
President Heather Russell	LSDs Representative
President Ronald Titus	LSDs Representative

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1. **Recording of Attendance**
 2. **Conflicts of Interest Declarations**
 3. **Adoption of the Meeting Agenda**
 4. **Adoption of the Minutes**
 - (a) Minutes of the Regular Meeting of June 25, 2019
 5. Business Arising from the Minutes - None
 6. Presentations – None
 7. Report on Collaborative Services Activity – None

8. Committee Reports

(a) Financial Matters

- (i) Finance Services' Report for July and August 2019
- (ii) CFO's Report on Financial Statements for period ending June 30, 2019
- (iii) CFO's Report on Financial Statements for period ending July 31, 2019
- (iv) Memorandum – Application for Financing to the NB Municipal Finance Corporation (NBMFC)
- (v) Resolution - Application for Financing to the NB Municipal Finance Corporation (NBMFC)

(b) Finance and Budget Committee Report

- (i) Verbal Report – Finance and Budget Committee Chair
- (ii) For Information Purposes – Unofficial Minutes of the Finance and Budget Committee Meeting of August 6, 2019
- (iii) Memorandum – 2020 Proposed Operating & Capital Budgets
- (iv) Presentation - Proposed 2020 Operating & Capital Budgets & Summary **(THREE (3) PARTS)**
- (v) Resolution – Proposed 2020 Budgets

(c) Solid Waste Technical Committee - No Report

(d) Local Planning

- (i) Local Planning and Development Activity Report for June 2019
- (ii) Local Planning and Development Activity Report for July 2019
- (iii) Resolution – Appointment of Building Inspector

(e) Planning Management Committee

- (i) Resolution – Re-appointment of SE PRAC Committee Members

(f) Trails Council

- (i) For Information Purposes - Minutes of the Regional Trails Council Meeting of May 27, 2019

(g) Regional Recreation Advisory Committee

(i) For Information Purposes – Unofficial Minutes of the Regional Advisory Committee Meeting of June 17, 2019

(h) Public Security Committee – No Report

(i) Strategic Plan – No Report

9. Tenders and/or Requests for Proposals

(a) Memorandum – Award of Tender – 2019 Landfill Gas System Expansion – Landfill Gas Piping Installation

(b) Resolution - Award of Tender – 2019 Landfill Gas System Expansion – Landfill Gas Piping Installation

(c) Memorandum – Award of Tender #2019-MRF-05 - Baler Building Addition

(d) Resolution – Award of Tender #2019-MRF-05 - Baler Building Addition

(e) Memorandum – Award of Quotations #2019-COMPOST-01 – Composting Silo Wall Repairs

(f) Resolution - Award of Quotations #2019-COMPOST-01 – Composting Silo Wall Repairs

10. Other Matters – None

11. Consideration of By-laws

(a) Memorandum - Human Resources Policy and Procedures Manual Revision

(b) Resolution - Human Resources Policy and Procedures Manual Revision

12. Executive Committee – No Report

13. In-Camera - No session

14. Next Meeting

REMINDER - NO SERSC BOARD MEETING IN SEPTEMBER 2019

The next Regular SERSC Board of Directors' Meeting is scheduled for **Tuesday, October 29, 2019 at 6:30 p.m.**, Moncton City Hall, 655 Main Street, Moncton.

15. Adjournment