

**SOUTHEAST REGIONAL SERVICE
COMMISSION**

ANNUAL FINANCIAL REPORT

Year ended December 31, 2016



SOUTHEAST REGIONAL SERVICE COMMISSION

TABLE OF CONTENTS

Year ended December 31, 2016

INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS:	
Operations and accumulated surplus	2
Change in net debt	3
Financial position	4
Cash flow	5
Notes to financial statements	6
Schedules - Other information under PSA	17
Schedules - Other information under fund accounting	23



Building a better
working world

INDEPENDENT AUDITORS' REPORT

To the Board of directors,

We have audited the accompanying financial statements of the SOUTHEAST REGIONAL SERVICE COMMISSION, which comprise the statement of financial position as at December 31, 2016 and the statements of operations and accumulated surplus, change in net debt and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the SOUTHEAST REGIONAL SERVICE COMMISSION as at December 31, 2016 and the results of its operations, its change in net debt and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Ernst + Young LLP

Dieppe, Canada
May 25, 2017

Chartered Professional Accountants

SOUTHEAST REGIONAL SERVICE COMMISSION

STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

Year ended December 31,

		2016 Budget (note 3)	2016 Actual	2015 Actual
REVENUE				
	Schedule			
Solid waste	A	\$ 13,014,389	\$ 13,392,480	\$ 12,953,107
Local planning	B	1,732,205	1,747,235	1,687,405
Regional planning	C	95,353	218,067	153,530
Administration	D	-	13,001	6,681
Interest revenue from reserve funds		-	92,404	80,109
Gain on disposal of tangible capital assets		-	479	135,187
		14,841,947	15,463,666	15,016,019
EXPENSES				
Solid waste	A	10,140,876	9,914,470	9,334,783
Local planning	B	1,696,749	1,625,637	1,663,196
Regional planning	C	45,660	156,511	96,729
Administration	D	699,754	685,011	634,990
Electricity	E	-	65,027	41,474
Amortization of tangible capital assets		2,125,886	3,612,999	2,330,407
Change in landfill post-closure liability (note 9)		-	252,601	(3,175,533)
		14,708,925	16,312,256	10,926,046
ANNUAL SURPLUS (DEFICIT) (note 4)		\$ 133,022	(848,590)	4,089,973
ACCUMULATED SURPLUS, BEGINNING OF YEAR		N/A	20,720,796	16,630,823
ACCUMULATED SURPLUS, END OF YEAR		N/A	\$ 19,872,206	\$ 20,720,796

The accompanying notes are an integral part of the financial statements.

SOUTHEAST REGIONAL SERVICE COMMISSION

STATEMENT OF CHANGE IN NET DEBT

Year ended December 31,

	2016 Budget	2016 Actual	2015 Actual
ANNUAL SURPLUS (DEFICIT)	\$ 133,022	\$ (848,590)	\$ 4,089,973
RELATING TO TANGIBLE CAPITAL ASSETS			
Acquisition of tangible capital assets	(3,604,000)	(2,094,541)	(2,823,566)
Net change in work in progress	-	(2,326,138)	(258,703)
Proceeds on disposal of tangible capital assets	-	55,000	162,092
Amortization of tangible capital assets	2,125,886	3,612,999	2,330,407
Gain on disposal of tangible capital assets	-	(479)	(135,187)
	(1,478,114)	(753,159)	(724,957)
RELATING TO OTHER NON-FINANCIAL ASSETS			
Use of prepaid expenses	-	-	2,885
CHANGE IN NET DEBT	(1,345,092)	(1,601,749)	3,367,901
NET DEBT, BEGINNING OF YEAR	N/A	(337,091)	(3,704,992)
NET DEBT, END OF YEAR	N/A	\$ (1,938,840)	\$ (337,091)

The accompanying notes are an integral part of the financial statements.

SOUTHEAST REGIONAL SERVICE COMMISSION

STATEMENT OF FINANCIAL POSITION

December 31,

2016

2015

FINANCIAL ASSETS

Cash	\$ 11,205,617	\$ 7,433,410
Accounts receivable (note 5)	1,609,083	1,388,720
Term deposit (2.25%, maturing in July 2017) (note 11)	1,453,801	1,423,310
Inventory	55,180	87,336
	14,323,681	10,332,776

LIABILITIES

Accounts payable (note 6)	2,772,264	1,473,893
Deferred revenue	74,115	48,433
Long-term debt (note 7)	11,278,000	7,262,000
Landfill post-closure liability (note 9)	2,138,142	1,885,541
	16,262,521	10,669,867

NET DEBT

(1,938,840) (337,091)

NON-FINANCIAL ASSETS

Tangible capital assets (note 10)	19,211,286	20,784,265
Work in progress	2,599,760	273,622
	21,811,046	21,057,887


ACCUMULATED SURPLUS

\$ 19,872,206 \$ 20,720,796


COMMITMENTS (note 13)

The accompanying notes are an integral part of the financial statements.

APPROVED BY


Director

Chief Financial Officer


Director
President

SOUTHEAST REGIONAL SERVICE COMMISSION

STATEMENT OF CASH FLOW

Year ended December 31,

2016

2015

OPERATING ACTIVITIES

Annual surplus (deficit)	\$ (848,590)	\$ 4,089,973
Items not affecting cash:		
Gain on disposal of tangible capital assets	(479)	(135,187)
Amortization of tangible capital assets	3,612,999	2,330,407
Change in landfill post-closure liability	252,601	(3,175,533)
	<hr/>	<hr/>
	3,016,531	3,109,660
Net change in non-cash items:		
Accounts receivable	(220,363)	1,518
Inventory	32,156	(331)
Accounts payable	1,298,371	24,322
Other items	25,682	51,318
	<hr/>	<hr/>
	4,152,377	3,186,487

CAPITAL ACTIVITIES

Acquisition of tangible capital assets	(2,094,541)	(2,823,566)
Proceeds of disposal of tangible capital assets	55,000	162,092
Net change in work in progress	(2,326,138)	(258,704)
	<hr/>	<hr/>
	(4,365,679)	(2,920,178)

INVESTING ACTIVITIES

Change in investments	(30,491)	(32,787)
-----------------------	----------	----------

FINANCING ACTIVITIES

Additional financing	5,380,000	4,435,000
Repayment of long-term debt	(1,364,000)	(673,000)
	<hr/>	<hr/>
	4,016,000	3,762,000

NET CHANGE IN CASH

3,772,207 3,995,522

CASH, BEGINNING OF YEAR

7,433,410 3,437,888

CASH, END OF YEAR

\$ 11,205,617 \$ 7,433,410

Additional information on the statement of cash flow (note 12)

The accompanying notes are an integral part of the financial statements.

SOUTHEAST REGIONAL SERVICE COMMISSION

NOTES TO FINANCIAL STATEMENTS

December 31, 2016

1. STATUTES OF INCORPORATION AND NATURE OF ACTIVITIES

Southeast Regional Service Commission (Commission) was incorporated in 2013 under the Regional Service Delivery Act. The Commission serves the southeast region of New Brunswick, including 39 different municipalities and local service districts. The Commission is governed by a 19-member board including representatives from the incorporated municipalities as well as the local service districts. The Commission provides waste treatment and land planning services and is exempt from income tax under the Income Tax Act of Canada.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are prepared by management in accordance with Canadian public sector accounting (PSA) standards as set out in the Public Sector Accounting Handbook of the Chartered Professional Accountants of Canada (CPA Canada), which constitute generally accepted accounting principles (GAAP) for local governments. The Commission also complies with the Municipal Financial Reporting Manual (MFRM) of the Province of New Brunswick (PNB). The MFRM does not conflict with the Handbook for the preparation of the financial statements but requires some additional disclosures and prescribes a different basis for the preparation of the Commission's budget.

Reporting entity

The financial statements reflect the assets, liabilities, revenues, expenditures and changes in net debt and accumulated surplus of the reporting entity. The reporting entity is comprised of all funds of the Commission's operations. Inter-fund balances and transactions have been eliminated.

Budget

The budget figures contained in the financial statements were approved by the Board of directors on October 27, 2015.

Use of estimates

The presentation of financial statements in accordance with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Revenue recognition

Revenue is recorded using the accrual basis of accounting. Revenue received prior to being earned is recorded as deferred revenue until it is earned.

SOUTHEAST REGIONAL SERVICE COMMISSION

NOTES TO FINANCIAL STATEMENTS

December 31, 2016

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Expense recognition

Expenses are recorded using the accrual basis of accounting, as they are incurred and measurable based on receipt of goods or services and/or obligation to pay.

Financial instruments

All financial instruments are recorded initially at fair value and subsequently at amortized cost.

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They are not intended for sale in the normal course of operations.

Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. The cost of tangible capital assets is amortized on a straight-line basis over the following estimated useful lives:

Land improvements	10 years
Buildings	25 years
Waste treatment equipment	2 to 20 years
Vehicles	5 to 10 years
Computer equipment	5 to 10 years
Roads	10 years

During the year, the Commission re-evaluated the estimated useful lives of its tangible capital assets. These changes in estimates have been applied prospectively.

Work in progress is not amortized until it is available for productive use.

Impairment

Tangible capital assets are reviewed for impairment whenever events or changes in circumstances indicate that the tangible capital asset no longer contributes to the Commission's ability to provide goods and services, or that the value of future economic benefits associated with the tangible capital asset is less than its net book value. Impairment is assessed by comparing the carrying amount to the estimate of the value of the asset's remaining service potential to the Commission. Any impairment results in a write-down of the asset and a charge to income during the year. An impairment loss is not reversed if the long-term value of the asset subsequently increases.

SOUTHEAST REGIONAL SERVICE COMMISSION

NOTES TO FINANCIAL STATEMENTS

December 31, 2016

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Inventory

Inventory is recorded at the lower of cost and net realizable value, the cost being determined using the market value less a normal profit margin.

Landfill post-closure liability

The Commission has a legal obligation under provincial environmental law to provide post-closure care for its landfill. The Commission records a post-closure liability as the landfill site's capacity is used. The post-closure liability is re-measured annually at the best estimate of the total expenditure required to settle the present obligation as at the date of the statement of financial position, using a discount rate that coincides with the timing of the expected cash flows required to settle the obligation. Changes in the liability due to the passage of time or to other factors are recognized as an expense in the statement of operations and accumulated surplus.

At each year-end, the post-closure liability is reviewed and adjusted to reflect the updated best estimate of the liability. Such adjustments may result from changes in the assumptions used to estimate the undiscounted cash flows required to settle the obligation, including changes in estimated probabilities, amounts and timing of settlement, as well as changes in the legal requirements of the obligation and in the discount rate. These changes are recognized as an increase or decrease in the carrying amount of the post-closure liability.

Pension plan

Prior to 2016, the Commission provided a defined contribution pension plan to some of its employees and provided a group RRSP program to the remainder; in 2016, the Commission expanded the defined contribution pension plan to include all employees and ceased providing the group RRSP program. Pension costs related to current services are charged to expenses for the period during which contributions are made by the employer.

SOUTHEAST REGIONAL SERVICE COMMISSION

NOTES TO FINANCIAL STATEMENTS

December 31, 2016

3. RECONCILIATION OF BUDGET

The budgets for the operating funds are prepared on the basis required by the MFRM of the PNB. The following is a reconciliation of these budgets with the budget prepared in accordance with the PSA standards that is presented on the statement of operations and accumulated surplus.

	Operating budget	Second previous year's surplus	Other	Inter-fund transfers	Transfers to/from reserve funds	Total per PSA standards
Revenue						
Solid waste	\$ 13,849,420	\$ (175,031)	\$ -	\$ -	\$ (660,000)	\$ 13,014,389
Local planning	1,766,724	(34,519)	-	-	-	1,732,205
Regional planning	115,635	(20,282)	-	-	-	95,353
Administration	699,754	-	-	(699,754)	-	-
	16,431,533	(229,832)	-	(699,754)	(660,000)	14,841,947
Expenses						
Solid waste	13,849,420	-	(2,845,080) ¹	(559,804)	(303,660)	10,140,876
Local planning	1,766,724	-	-	(69,975)	-	1,696,749
Regional planning	115,635	-	-	(69,975)	-	45,660
Administration	699,754	-	-	-	-	699,754
Amortization	-	-	2,125,886 ²	-	-	2,125,886
	16,431,533	-	(719,194)	(699,754)	(303,660)	14,708,925
Annual surplus	\$ -	\$ (229,832)	\$ 719,194	\$ -	\$ (356,340)	\$ 133,022

1 - This amount includes \$1,314,080 for debt repayment and \$1,531,000 for capital expenditures contributed by the operating funds.

2 - Amortization expense is budgeted for PSA purposes but is not budgeted under fund accounting.

SOUTHEAST REGIONAL SERVICE COMMISSION

NOTES TO FINANCIAL STATEMENTS

December 31, 2016

4. RECONCILIATION OF ANNUAL SURPLUS (DEFICIT)

	Solid Waste Fund	Local Planning Fund	Regional Planning Fund	Corporate Operating Fund	Electricity Operating Fund	Capital Fund	Reserve Funds	Total
Annual fund surplus (deficit)	\$ 139,773	\$ 43,917	\$ 14,638	\$ -	\$ (65,027)	\$ 4,083,594	\$ (1,015,051)	\$ 3,201,844
Adjustments to annual surplus (deficit) for PSA requirements								
Capital assets - amortization	-	-	-	-	-	(3,612,999)	-	(3,612,999)
Second previous year's surplus	(175,033)	(34,519)	(20,282)	-	-	-	-	(229,834)
Post-closure liability Inter-fund transfers	-	-	-	-	-	-	(252,601)	(252,601)
Capital expenditures Long-term debt repayment	2,450,115	-	-	-	-	(2,450,115)	-	-
Reserve funds Corporate expenditures	1,364,000 (838,455)	45,000	-	-	-	(1,364,000) (269,000)	1,107,455	45,000
	537,610	67,200	67,200	(672,010)	-	-	-	-
Net adjustments to annual surplus (deficit)	3,338,237	77,681	46,918	(672,010)	-	(7,696,114)	854,854	(4,050,434)
Annual surplus (deficit) in accordance with PSA standards	\$ 3,478,010	\$ 121,598	\$ 61,556	\$ (672,010)	\$ (65,027)	\$ (3,612,520)	\$ (160,197)	\$ (848,590)

SOUTHEAST REGIONAL SERVICE COMMISSION

NOTES TO FINANCIAL STATEMENTS

December 31, 2016

5. ACCOUNTS RECEIVABLE	2016	2015
Trade receivables	\$ 886,205	\$ 867,409
Receivables from other governments	186,590	138,869
Sales tax receivable	423,676	325,871
Accrued interest receivable	112,612	56,571
	\$ 1,609,083	\$ 1,388,720

6. ACCOUNTS PAYABLE	2016	2015
Trade payables	\$ 2,274,158	\$ 1,031,136
Payables to other governments	220,446	273,965
Wages payable	116,513	34,611
Source deductions payable	35,364	13,988
Other accrued liabilities	125,783	120,193
	\$ 2,772,264	\$ 1,473,893

7. LONG-TERM DEBT	2016	2015
Debentures, New Brunswick Municipal Finance Corporation		
1.05% - 3.90%, maturing in 2035, OIC #14-008 and 14-0061	\$ 3,752,000	\$ 4,435,000
1.20% - 3.70%, maturing in 2034, OIC #14-0008	2,146,000	2,827,000
1.20% - 2.95%, maturing in 2026, OIC #14-008, 14-0061 and 15-0097	5,380,000	-
	\$ 11,278,000	\$ 7,262,000

Approval of the Municipal Capital Borrowing Board has been obtained for the debentures. Principal payments required for the next five years are as follows:

2017 - \$ 1,397,000
 2018 - \$ 1,084,000
 2019 - \$ 1,099,000
 2020 - \$ 1,013,000
 2021 - \$ 839,000

SOUTHEAST REGIONAL SERVICE COMMISSION

NOTES TO FINANCIAL STATEMENTS

December 31, 2016

8. BORROWINGS COMPLIANCE

Operating borrowing

As prescribed by the Regional Service Delivery Act, borrowing to finance operating fund operations is limited to 5% of the Commission's operating budget, except for the solid waste management service, for which the borrowing is limited to 25% of the amount budgeted for that service. In 2016, the Commission complied with these restrictions.

9. ACCRUED LANDFILL POST-CLOSURE LIABILITY

The Commission is responsible for the continued monitoring and treatment of the landfill site following its closure.

The accrued liability for post-closure costs has been determined based on estimated total expenditures of \$29.7 million over 30 years, commencing after the landfill reaches full capacity in 2060 and ending in 2089. Post-closure costs were determined using an annual inflation rate of 2% and are discounted at a rate of 3%. All estimates are unchanged from 2015.

The total capacity of the landfill has been estimated at 1.202 million square metres, of which 469,000 (2015 - 426,000) square metres have been used, leaving 733,000 (2015 - 776,000) square metres available. As such, the landfill is estimated to be 39% full (2015 - 35%).

The accrued liability has been increased by \$252,601 in 2016 (2015 - decrease of \$3,175,533). This amount has been charged to income during the year. The balance of the accrued liability at December 31, 2016 is \$2,138,142 (2015 - \$1,885,541).

This liability will be settled by the assets of the post-closure reserve fund in note 11.

SOUTHEAST REGIONAL SERVICE COMMISSION

NOTES TO FINANCIAL STATEMENTS
December 31, 2016

10. TANGIBLE CAPITAL ASSETS	2016					2015				
	Land	Land improvements	Buildings	Waste treatment equipment	Vehicles	Computer equipment	Roads	Total	Total	Total
Cost										
Balance, beginning of year	\$ 3,267,600	\$ 779,902	\$ 9,684,669	\$ 32,633,929	\$ 518,988	\$ 59,953	\$ 2,575,742	\$ 49,520,783	\$ 46,939,256	
Acquisitions	-	-	-	2,043,185	51,356	-	-	2,094,541	2,823,566	
Dispositions	-	-	-	(129,654)	-	-	-	(129,654)	(242,039)	
Balance, end of year	3,267,600	779,902	9,684,669	34,547,460	570,344	59,953	2,575,742	51,485,670	49,520,783	
Accumulated amortization										
Balance, beginning of year	-	511,826	3,193,717	23,159,274	333,932	40,615	1,497,154	28,736,518	26,621,245	
Amortization	-	77,990	387,387	2,787,895	94,156	7,997	257,574	3,612,999	2,330,407	
Dispositions	-	-	-	(75,133)	-	-	-	(75,133)	(215,134)	
Balance, end of year	-	589,816	3,581,104	25,872,036	428,088	48,612	1,754,728	32,274,384	28,736,518	
Net book value of tangible capital assets	\$ 3,267,600	\$ 190,086	\$ 6,103,565	\$ 8,675,424	\$ 142,256	\$ 11,341	\$ 821,014	\$ 19,211,286	\$ 20,784,265	

Fully amortized assets with a total cost of \$19,168,273 (2015 - \$14,453,483) are included in waste treatment equipment, vehicles and computer equipment because they are still in use.

SOUTHEAST REGIONAL SERVICE COMMISSION

NOTES TO FINANCIAL STATEMENTS

December 31, 2016

11. RESERVE FUNDS

				2016	2015
	Operating Reserve Fund	Capital Reserve Fund	Post-Closure Reserve Fund	Total	Total
Assets					
Accrued interest receivable	\$ -	\$ -	\$ 14,070	\$ 14,070	\$ 13,778
Term deposit	-	-	1,453,801	1,453,801	1,423,310
Due from Solid Waste Fund	270,942	2,108,879	860,442	3,240,263	4,241,097
	\$ 270,942	\$ 2,108,879	\$ 2,328,313	\$ 4,708,134	\$ 5,678,185
Accumulated surplus					
Balance at beginning of year	\$ 682,492	\$ 630,899	\$ 4,364,794	\$ 5,678,185	\$ 4,601,534
Investment income	3,450	9,980	78,974	92,404	80,109
Transfer from (to) Solid Waste Fund	(460,000)	1,737,000	(2,115,455)	(838,455)	1,133,255
Transfer from Local Planning Fund	45,000	-	-	45,000	-
Transfer from Corporate Operating Fund	-	-	-	-	20,000
Transfer to Capital Fund	-	(269,000)	-	(269,000)	(156,713)
	\$ 270,942	\$ 2,108,879	\$ 2,328,313	\$ 4,708,134	\$ 5,678,185

The Operating Reserve Fund was established for the payment of operating expenditures. The Capital Reserve Fund was established for the payment of capital expenditures. The Post-Closure Reserve Fund was established for the payment of expenditures to be incurred after closure of the landfill. All transfers to and from these reserve funds must be made by a resolution of the board of directors.

Transfers to/from reserve funds

The transfers were authorized by the board of directors through resolutions dated October 25, 2016, November 29, 2016 and December 15, 2016.

SOUTHEAST REGIONAL SERVICE COMMISSION

NOTES TO FINANCIAL STATEMENTS

December 31, 2016

12. ADDITIONAL INFORMATION ON THE STATEMENT OF CASH FLOW

Cash flows related to operating activities include the following elements:

	2016		2015
Interest received	\$ 41,977	\$	54,237
Interest paid	\$ 206,073	\$	105,407

13. COMMITMENTS

The Commission has contract commitments until 2025 for the rental of premises and until 2020 for the rental of equipment. The balance of the commitments under these contracts is \$791,759. Minimum payments under these commitments over the next five years are as follows:

2017 - \$ 139,187
2018 - \$ 137,037
2019 - \$ 133,260
2020 - \$ 82,175
2021 - \$ 69,584

14. PENSION PLAN

During the year, the Commission contributed \$236,783 (2015 - \$25,175) to the pension plan. The Commission's contributions are equal to 8% of the employees' earnings. In 2015, the Commission also contributed \$177,134 to the former group RRSP program.

SOUTHEAST REGIONAL SERVICE COMMISSION

NOTES TO FINANCIAL STATEMENTS

December 31, 2016

15. FINANCIAL INSTRUMENTS

The Commission provides credit to its clients in the normal course of its operations. It carries out, on a continuing basis, credit evaluations of its clients and reviews the credit background of new clients. The Commission is not exposed to any significant risk with respect to a single client.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Commission is exposed to this risk on its term deposit and its long-term debt because they bear interest at fixed rates.

Management believes that the Commission is not exposed to any other significant risks arising from its financial instruments.

16. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the presentation used in the current year.

SOUTHEAST REGIONAL SERVICE COMMISSION

SCHEDULE A - OTHER INFORMATION

Year ended December 31,

	2016 Budget (note 3)	2016 Actual	2015 Actual
A - SOLID WASTE			
REVENUE			
Municipal waste	\$ 3,678,808	\$ 3,678,808	\$ 3,641,679
Municipal transport	165,978	165,978	164,046
Municipal education	165,978	165,978	164,046
Solid waste treatment	7,446,168	7,311,542	7,096,460
Construction & demolition waste treatment	306,000	335,018	370,188
Recycling	1,022,591	1,305,441	936,154
Rental income	121,739	123,556	121,159
Equipment rental income	25,000	26,690	32,530
Third party materials processing	72,027	137,585	63,511
Provincial government grants	-	113,489	89,581
Interest revenue	5,100	5,614	(12,018)
Other income	5,000	22,781	285,771
	13,014,389	13,392,480	12,953,107
OPERATING EXPENSES			
Accounting	-	-	20,686
Advertising	32,960	10,427	28,922
Bad debts	2,400	12,860	11,579
Computer maintenance	120,590	80,402	49,526
Education events	82,000	177,253	16,519
Electricity	372,963	342,345	351,666
Equipment rental and leasing	16,995	16,375	12,790
Equipment washing	21,630	2,741	33,083
Fuel	599,692	411,863	512,842
Insurance	108,715	109,876	107,212
Interest and bank charges	58,700	33,577	24,455
Legal fees	8,240	31,860	18,949
Maintenance	930,040	898,247	982,443
Meals and entertainment	5,665	6,568	4,378
Meetings	2,060	2,522	2,773
Memberships and subscriptions	8,240	4,876	3,374
Miscellaneous	4,998	9,338	18,459
Monitoring	62,830	80,609	63,908
Office supplies	36,050	40,238	36,187
Postage and courier	3,296	4,742	3,385
Professional services	97,914	200,367	62,400
Property taxes	187,365	196,163	181,353
	187,365	196,163	181,353
Carry forward	\$ 2,763,343	\$ 2,673,249	\$ 2,546,889

SOUTHEAST REGIONAL SERVICE COMMISSION

SCHEDULE A - OTHER INFORMATION

Year ended December 31,

	2016 Budget (note 3)	2016 Actual	2015 Actual
A - SOLID WASTE (continued)			
OPERATING EXPENSES (continued)			
Carried forward	\$ 2,763,343	\$ 2,673,249	\$ 2,546,889
Purchases of fibre	41,200	48,109	16,291
Repair and maintenance - roads	122,270	83,205	74,015
Supplies	365,026	369,102	385,574
Telephone	37,822	32,993	34,040
Training and development	32,045	32,462	32,115
Translation	6,120	2,685	396
Transport subsidy	128,947	128,947	128,008
Vehicle registration	16,761	1,827	16,660
Waste disposal costs	318,270	242,969	223,774
Waste without charge	2,575	1,637	1,759
Wages and fringe benefits	5,002,226	3,916,236	1,467,396
Contracted staffing	897,675	2,193,761	4,287,644
Interest on long-term debt	336,956	174,621	83,983
Discount on debentures	69,640	12,667	36,239
	10,140,876	9,914,470	9,334,783
Excess of revenues over expenses	\$ 2,873,513	\$ 3,478,010	\$ 3,618,324

SOUTHEAST REGIONAL SERVICE COMMISSION

SCHEDULE B - OTHER INFORMATION

Year ended December 31,

	2016 Budget (note 3)	2016 Actual	2015 Actual
B - LOCAL PLANNING			
REVENUE			
Local planning municipal contributions	\$ 1,732,205	\$ 1,732,205	\$ 1,677,576
Other income	-	15,030	9,829
	1,732,205	1,747,235	1,687,405
OPERATING EXPENSES			
Advertising	3,821	724	2,672
Computer maintenance	50,000	49,981	90,927
GIS Planet fees	3,000	1,497	1,442
Insurance	13,500	13,530	13,298
Leasing	12,770	14,809	12,727
Legal fees	3,000	3,040	3,837
Memberships and subscriptions	6,660	5,282	4,750
Miscellaneous	559	100	2,406
Office supplies	20,600	17,276	30,842
Per diems	13,950	9,576	7,899
Postage and courier	3,274	2,601	2,825
Rent	115,752	113,051	151,325
Telephone	22,500	36,874	18,616
Training	21,000	23,565	16,688
Translation and meeting expenses	22,845	26,352	17,941
Travel	39,656	32,187	30,449
Wages and fringe benefits	1,343,862	1,275,192	1,254,552
	1,696,749	1,625,637	1,663,196
Excess of revenues over expenses	\$ 35,456	\$ 121,598	\$ 24,209

SOUTHEAST REGIONAL SERVICE COMMISSION

SCHEDULE C - OTHER INFORMATION

Year ended December 31,

2016
Budget
(note 3)

**2016
Actual**

2015
Actual

C - REGIONAL PLANNING

REVENUE

Regional planning municipal contributions	\$ 95,353	\$ 95,353	\$ 89,633
Other income	-	122,714	63,897
	95,353	218,067	153,530

OPERATING EXPENSES

Climate change project	3,000	57,662	25,129
Miscellaneous	6,000	43,989	784
Recreation asset mapping and connectivity	3,000	-	51,567
Wages and fringe benefits	33,660	54,860	19,249
	45,660	156,511	96,729

Excess of revenues over expenses	\$ 49,693	\$ 61,556	\$ 56,801
----------------------------------	-----------	-----------	-----------

SOUTHEAST REGIONAL SERVICE COMMISSION

SCHEDULE D - OTHER INFORMATION

Year ended December 31,

2016
Budget
(note 3)

**2016
Actual**

2015
Actual

D - ADMINISTRATION

REVENUE

Other income	\$	-	\$	13,001	\$	6,681
--------------	----	---	----	---------------	----	-------

EXPENSES

Accounting	25,000	24,978	21,202
Advertising	2,500	1,685	-
Computer maintenance	20,000	32,268	19,252
Insurance	4,500	4,510	4,433
Legal fees	5,000	1,686	910
Office supplies	15,726	22,045	15,850
Per diems	66,000	50,442	44,513
Rent	17,394	17,394	12,000
Telephone	4,600	4,580	7,574
Training and memberships	28,075	23,189	10,691
Translation and meeting expenses	23,000	23,592	22,811
Travel	14,900	10,575	10,916
Wages and fringe benefits	473,059	468,067	464,838
	699,754	685,011	634,990
Excess of expenses over revenues	\$ (699,754)	\$ (672,010)	\$ (628,309)

SOUTHEAST REGIONAL SERVICE COMMISSION

SCHEDULE E - OTHER INFORMATION

Year ended December 31,

2016
Budget
(note 3)

2016
Actual

2015
Actual

E - ELECTRICITY

REVENUE	\$	-	\$	-	\$	-
EXPENSES						
Electricity		-	6,819		6,332	
Maintenance		-	13,525		23,506	
Monitoring		-	-		3,596	
Professional services		-	5,390		-	
Supplies		-	4,190		8,040	
Interest on long-term debt		-	4,389		-	
Discount on debentures		-	30,714		-	
		-	65,027		41,474	
Excess of expenses over revenues	\$	-	\$ (65,027)	\$	(41,474)	

FUND ACCOUNTING

SOUTHEAST REGIONAL SERVICE COMMISSION

SCHEDULE F - OTHER INFORMATION

Year ended December 31,

	2016 Budget (note 3)	2016 Actual	2015 Actual
F - SOLID WASTE FUND			
REVENUE			
Municipal waste	\$ 3,678,808	\$ 3,678,808	\$ 3,641,679
Municipal transport	165,978	165,978	164,046
Municipal education	165,978	165,978	164,046
Solid waste treatment	7,446,168	7,311,542	7,096,460
Construction & demolition waste treatment	306,000	335,018	370,188
Recycling	1,022,591	1,305,441	936,154
Rental income	121,739	123,556	121,159
Equipment rental income	25,000	26,690	32,530
Third party materials processing	72,027	137,585	63,511
Provincial government grants	-	113,489	89,581
Interest revenue	5,100	5,614	(12,018)
Other income	5,000	22,781	285,771
Second previous year's surplus	175,031	175,033	-
Transfer from operating reserve	660,000	660,000	-
Transfer from post-closure reserve	-	2,254,989	-
	13,849,420	16,482,502	12,953,107
OPERATING EXPENSES			
Accounting	-	-	20,686
Advertising	32,960	10,427	28,922
Bad debts	2,400	12,860	11,579
Computer maintenance	120,590	80,402	49,526
Education events	82,000	177,253	16,519
Electricity	372,963	342,345	351,666
Equipment rental and leasing	16,995	16,375	12,790
Equipment washing	21,630	2,741	33,083
Fuel	599,692	411,863	512,842
Insurance	108,715	109,876	107,212
Interest and bank charges	58,700	33,577	24,455
Legal fees	8,240	31,860	18,949
Maintenance	930,040	898,247	982,443
Meals and entertainment	5,665	6,568	4,378
Meetings	2,060	2,522	2,773
Memberships and subscriptions	8,240	4,876	3,374
Miscellaneous	4,998	9,338	18,459
Monitoring	62,830	80,609	63,908
Office supplies	36,050	40,238	36,187
	\$ 2,474,768	\$ 2,271,977	\$ 2,299,751

SOUTHEAST REGIONAL SERVICE COMMISSION

SCHEDULE F - OTHER INFORMATION

Year ended December 31,

2016
Budget
(note 3)

2016
Actual

2015
Actual

F - SOLID WASTE FUND (continued)

OPERATING EXPENSES (continued)

Carried forward	\$ 2,474,768	\$ 2,271,977	\$ 2,299,751
Postage and courier	3,296	4,742	3,385
Professional services	97,914	200,367	62,400
Property taxes	187,365	196,163	181,353
Purchases of fibre	41,200	48,109	16,291
Repairs and maintenance - roads	122,270	83,205	74,015
Supplies	365,026	369,102	385,574
Telephone	37,822	32,993	34,040
Training and development	32,045	32,462	32,115
Translation	6,120	2,685	396
Transport subsidy	128,947	128,947	128,008
Vehicle registration	16,761	1,827	16,660
Waste disposal costs	318,270	242,969	223,774
Waste without charge	2,575	1,637	1,759
Wages and fringe benefits	5,002,226	3,916,236	1,467,396
Contracted staffing	897,675	2,193,761	4,287,644
Interest on long-term debt	336,956	174,621	83,983
Discount on debentures	69,640	12,667	36,239
Long-term debt repayment	1,314,080	1,364,000	673,000
Allocation of corporate services	559,804	537,610	518,648
Second previous year's deficit	-	-	120,489
Capital expenditures contributed by operating fund	1,531,000	2,450,115	871,000
Transfer to capital reserve	-	1,737,000	172,595
Transfer to operating reserve	-	200,000	657,000
Transfer to post-closure reserve	303,660	139,534	303,660
	13,849,420	16,342,729	12,651,175
Excess of revenues over expenses	\$ -	\$ 139,773	\$ 301,932

SOUTHEAST REGIONAL SERVICE COMMISSION

SCHEDULE G - OTHER INFORMATION

Year ended December 31,

	2016 Budget (note 3)	2016 Actual	2015 Actual
G - LOCAL PLANNING FUND			
REVENUE			
Local planning municipal contributions	\$ 1,732,205	\$ 1,732,205	\$ 1,677,576
Other income	-	15,030	9,829
Second previous year's surplus	34,519	34,519	75,684
	1,766,724	1,781,754	1,763,089
OPERATING EXPENSES			
Advertising	3,821	724	2,672
Computer maintenance	50,000	49,981	90,927
GIS Planet fees	3,000	1,497	1,442
Insurance	13,500	13,530	13,298
Leasing	12,770	14,809	12,727
Legal fees	3,000	3,040	3,837
Memberships and subscriptions	6,660	5,282	4,750
Miscellaneous	559	100	2,406
Office supplies	20,600	17,276	30,842
Per diems	13,950	9,576	7,899
Postage and courier	3,274	2,601	2,825
Rent	115,752	113,051	151,325
Telephone	22,500	36,874	18,616
Training	21,000	23,565	16,688
Translation and meeting expenses	22,845	26,352	17,941
Travel	39,656	32,187	30,449
Wages and fringe benefits	1,343,862	1,275,192	1,254,552
Allocation of corporate services	69,975	67,200	64,830
Transfer to operating reserve	-	45,000	-
	1,766,724	1,737,837	1,728,026
Excess of revenues over expenses	\$ -	\$ 43,917	\$ 35,063

SOUTHEAST REGIONAL SERVICE COMMISSION

SCHEDULE H - OTHER INFORMATION

Year ended December 31,

2016
Budget
(note 3)

**2016
Actual**

2015
Actual

H - REGIONAL PLANNING FUND

REVENUE

Regional planning municipal contributions	\$ 95,353	\$ 95,353	\$ 89,633
Other income	-	122,714	63,897
Second previous year's surplus	20,282	20,282	24,154
	115,635	238,349	177,684

OPERATING EXPENSES

Climate change project	3,000	57,662	25,129
Miscellaneous	6,000	43,989	784
Recreation asset mapping and connectivity	3,000	-	51,567
Wages and fringe benefits	33,660	54,860	19,249
Allocation of corporate services	69,975	67,200	64,831
	115,635	223,711	161,560

Excess of revenues over expenses	\$ -	\$ 14,638	\$ 16,124
----------------------------------	------	-----------	-----------

SOUTHEAST REGIONAL SERVICE COMMISSION

SCHEDULE I - OTHER INFORMATION

Year ended December 31,

	2016 Budget (note 3)	2016 Actual	2015 Actual
I - CORPORATE OPERATING FUND			
REVENUE			
Contributions from other funds	\$ 699,754	\$ 672,010	\$ 648,309
Other income	-	13,001	6,681
	699,754	685,011	654,990
EXPENSES			
Accounting	25,000	24,978	21,202
Advertising	2,500	1,685	-
Computer maintenance	20,000	32,268	19,252
Insurance	4,500	4,510	4,433
Legal fees	5,000	1,686	910
Office supplies	15,726	22,045	15,850
Per diems	66,000	50,442	44,513
Rent	17,394	17,394	12,000
Telephone	4,600	4,580	7,574
Training and memberships	28,075	23,189	10,691
Translation and meeting expenses	23,000	23,592	22,811
Travel	14,900	10,575	10,916
Wages and fringe benefits	473,059	468,067	464,838
Transfer to operating reserve	-	-	20,000
	699,754	685,011	654,990
Excess of revenues over expenses	\$ -	\$ -	\$ -

SOUTHEAST REGIONAL SERVICE COMMISSION

SCHEDULE J - OTHER INFORMATION

Year ended December 31,

2016
Budget
(note 3)

2016
Actual

2015
Actual

J - ELECTRICITY OPERATING FUND

REVENUE	\$	-	\$	-	\$	-
OPERATING EXPENSES						
Electricity		-		6,819		6,332
Maintenance		-		13,525		23,506
Monitoring		-		-		3,596
Professional services		-		5,390		-
Supplies		-		4,190		8,040
Interest on long-term debt		-		4,389		-
Discount on debentures		-		30,714		-
		-		65,027		41,474
Excess of expenses over revenues	\$	-	\$	(65,027)	\$	(41,474)

